

# CITY MANAGER REPORT

## FOR CITY COMMISSION MEETING SEPTEMBER 28, 2015

### 1. Employee Recognition

**Luis Baez Rodriguez, Utilities Maintenance Division** – completed the California State University of Sacramento, Office of Water Programs, Water Distribution System Operation and Maintenance Program.

**Aurelio Ibarra, Sanitation Division** – on September 10, Amber Wolford, 3506 Kilmer Drive, called about one of the Sanitation workers on her route that is doing an outstanding job. She reported that last night an animal had gotten into her trash and scattered garbage all around; the employee emptied the can and then picked up the scattered trash. She was impressed with his kindness and dedication to doing a great job for the City.

**Officer Priscilla Clark, Police Department** – on September 17, Rev. Douglas Pareti wrote, *“On behalf of First United Methodist Church of Plant City, I want to express our gratitude to your officer, Priscilla Clark. From the first moment I met her, I have been impressed with her professionalism, passion for her job, hard work and integrity.”*

*“Our church is involved in two specific ministries for the homeless of Plant City. Officer Clark has been extremely helpful in offering her assistance on a regular basis so our ministry can happen without any problems. Each Friday at our Christ Community Café she is present and warmly interacts with each of our guests. It is obvious that she has developed relationships with them and is deeply compassionate about her role in their lives. Without her, we would not be able to offer a safe and positive environment for our guests or the church volunteers.”*

*“On other occasions, we have called on her for help with loitering or troublesome visitors at our facility. Officer Clark has always responded in a timely and efficient manner. I truly admire her patience and self control when dealing with these issues.”*

*“Our church is making plans to express our gratitude to her but I wanted you to know what an asset Officer Clark is to our church ministry and to the entire city of Plant City. Without a doubt, our town is a better place to live because of fine law enforcement officers like Officer Clark.”*

**Julie Ham, Senior Planner; Ray Proctor, Chief Building Inspector; and Phillip Scarce, Principal Planner** – John Rawson, a Senior Commercial Site Development Consultant with 28 years experience for multiple national chains: restaurants, hotels, gas stations, banks, truck travel centers, wrote on September 18, *“Julie was gracious enough to give me her time on 2 separate meetings and knew P&Z (rarely having to look up the Code of Ordinances)... she was immensely helpful. Ray Proctor never had to look up Code... he is an official that knows all of his area of expertise extremely well... what a tremendously valuable asset for the City!!”*

*“And, Phillip Scarce, Principal Planner, following the Wendy's DRC meeting on Sept. 17th, finally came through with flying colors, answering the remainder of several of my Due Diligence Report questions for Wendy's... either on his own knowledge and/or research, and putting me in contact with various Department Officials to answer those critical questions.”*

*“Working with your City... The City of Plant City, with such great officials is most refreshing, I assure you! You can be very proud of these three individuals.”*

**Andres Arvizu, Luis Baez Rodriguez, Luis Vazquez Febres, Jorge Zayas Hernandez, Lemuel Velez, Utilities Maintenance Division** – On September 18, Eric Kirby wrote, *“My car ran out of gas in front of the WaWa in Plant City right off of I-4. I walked to the gas station to see if I could find someone to help me push my car to a pump. It turns out I found 5 of them and they were all Plant City Utilities employees and they were eager to help.”*

*“They came over and parked their truck behind me for safety and pushed me near a gas pump and even waited until the car that was at the pump left to push me up the extra bit to get the fuel nozzle to my car.”*

*“I offered them coffee for their troubles and they declined and said they were happy to help.”*

*“This may sound like no big deal to help me, as I ran out of gas due to my own stupidity, but they were eager to help and wanted nothing for it. It restores a bit of my faith in society.”*

*“I would truly appreciate the city of Plant City recognizing these 5 employees for their help, going above and beyond and "customer service" to people in the community they serve.”*

**2. Monthly Report on Purchases**

<u>Local Area Purchases</u>		<u>Number</u>
Invoices Charged in August, 2015		136
\$ 67,780		
Year-to-Date (10/01/14 thru 9/30/15)		1,472
\$ 1,095,744		
<u>Out of Local Area Purchases</u>		<u>Number</u>
Invoices Charged in August, 2015		231
\$ 265,449		
Year-to-Date (10/01/14 thru 9/30/15)		2,469
\$ 3,501,334		

**3. Departmental Monthly Reports – August**

<i><b>Police</b></i>	<u>2015</u>	<u>2014</u>
Docket Charges	802	812
Complaints Investigated	7,530	6,375
Accidents Investigated	108	100
Miles Patrolled	59,238	59,580
<i><b>Fire Rescue</b></i>	<u>2015</u>	<u>2014</u>
Total Calls	384	428
Structure Fires	5	5
Total Fires	8	14
Fire Loss	\$375,000	\$338,675
Rescue & EMS Incidents	306	303
EMS Transports	255	250
	ALS - 178	131
	BLS - 76	119
	Other - 1	0

*General Services*

Building Repairs	112
Furniture Manufactured/Repaired	2
Locksmithing – Key Cuts	51
Locksmithing – Lock Repairs and Installations	14
Fuel Keys made for Fuel Master	8
Maintenance Call Outs (After Hours)	1
New Construction/Renovation	1
Welding Fabrication	42
Total Services	231
Preventative Maintenance	72

*Library*

Information Service

Reference Services	7,986
Internet/PC Users	5,187

Library Programs

Programs	59
Attending	943

Circulation

August 2015	27,631
August 2014	29,992

Meeting Room Use

Groups	8
Audience	198

Patron Registration

August 2015	240
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Library Attendance 19,674

# Code Enforcement Department

Month in Review – August 2015



## SECTION 1. MONTHLY ACTIVITY

INSPECTION TYPE	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	FYTD Total
Trash / Debris	22	31	51	52	50	51	29	31	15	54	67		453
Public Nuisance / Weeds	118	76	159	147	115	166	161	151	110	214	232		1649
Inoperable Vehicle	20	14	44	66	46	54	51	10	0	39	36		380
All Other	57	75	159	153	152	116	132	86	31	67	69		1097
<b>TOTAL INSPECTIONS</b>	<b>217</b>	<b>196</b>	<b>413</b>	<b>418</b>	<b>363</b>	<b>387</b>	<b>373</b>	<b>278</b>	<b>156</b>	<b>374</b>	<b>404</b>		<b>3579</b>

OTHER ACTIVITY	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	FYTD Total
Illegal Signs	399	476	309	335	169	285	129	86	201	249	199		2837
Code Board Cases	0	1	0	0	0	0	0	0	0	0	0		1
Lots Mowed	26	7	32	16	21	22	19	54	27	69	32		325

## SECTION 2. CODE INVESTIGATIONS

ONGOING INVESTIGATIONS	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15
Open (Previous month(s))	32	49	57	57	53	52	66	51	18	45	59	
Resolved (Compliance)	20	5	44	28	42	33	50	30	8	31	46	
Clearance Rate	63%	10%	77%	49%	79%	63%	76%	59%	44%	69%	78%	

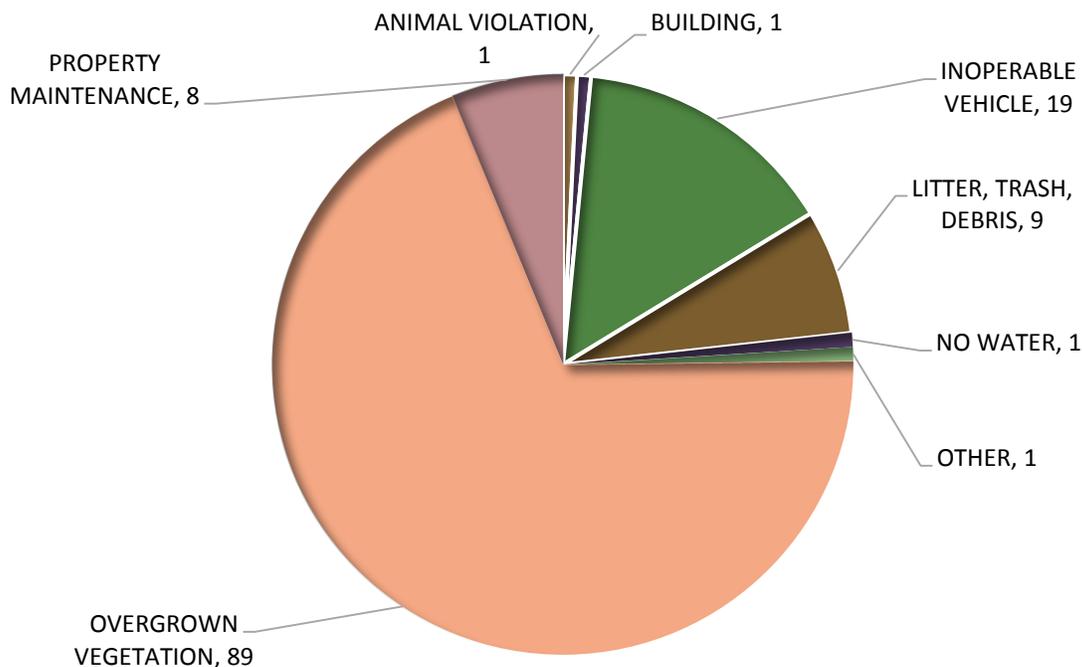
\* Represents open investigations carried over from month to month.

NEW INVESTIGATIONS	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	FYTD Total
New	98	33	87	84	113	86	103	65	51	124	129		922
Resolved (Compliance)	61	20	43	60	71	56	63	47	38	90	80		591
Clearance Rate	62%	61%	49%	71%	63%	65%	61%	72%	75%	73%	62%		64%

\* Represents investigations opened and closed during the same month.

## SECTION 3. NEW INVESTIGATION CLASSIFICATION BREAKDOWN

Breakdown of violation classifications for all **new** investigations received during the month of August:



**SECTION 4. ONGOING OUTREACH EFFORTS*****Walden Lake Golf Course***

The Code Enforcement Department received two minor citizen complaints regarding the condition of the Walden Lake Golf Course during the month of August. One complaint was of a fallen tree, the other was for a small section of the course where the vegetation was overgrown. Staff contacted Lynn Archibald of Professional Golf Global Group and alerted him to the issue. Both issues were resolved within a matter of days. There are currently no open cases or complaints against the golf course.

***Walden Lake Community***

The Code Enforcement Department investigated a total of five cases in the Walden Lake Community during the month of August. Those cases included three separate homes on Sprucewood Lane for overgrown vegetation and yard debris, a home on Hampton Place Ct. for a minimum housing code violation, and a home on East Timberlane Drive for overgrown vegetation. All violations were cured during the reporting period and the cases were closed as "in compliance."