

**Bruton Memorial Library
Library Board Minutes
March 19, 2015**

Members present: Tom Thoeni, John Smik, Susan Mitchel, Mildred Dawson, Jim Chancey, David Sollenberger and Library Director, Tonda Morris

Regrets: Michelle Monteleon

I. Call to Order

The meeting was called to order at 9:07 a.m. by Chairman, Jim Chancey.

II. Presentations from the Public

Felix Haynes, Friends of the Library President, informed the board that the next meeting of the Friends of the Library is scheduled for March 31st at 6:00 p.m.

III. Reading and approval of previous meeting minutes.

The minutes for the February Board meeting were approved as presented.

IV. Committee Reports

None

V. Library Director Report

Financial Report: The budget is in a foundational mode.

Monthly Report: The west roof of the building needs to be replaced and the bidding process is occurring at this time.

Tonda plans to revisit the statistical data being generated with staff members. She is also evaluating space utilization. She has met with each individual employee and is amending job descriptions to match actual activities.

Other improvements include looking at placement of personnel in the library, shelving changes and upgrading the garden screen porch.

All library employees praised Felix Haynes for his role as the interim Library Director.

92748901130906553021357123 recently met with Andrew Breidenbaugh, Tampa-Hillsborough County Public Library Director, and felt the meeting went very well.

VI. Unfinished Business

The proposal to amend Library Board membership to include a member from unincorporated Hillsborough County was discussed. A motion was made to accept the proposal. Motion passed. Jim Chancey has agreed to present this to our City Manager.

VII. New Business

None

VIII. Adjourn

The meeting adjourned at 10:015 a.m. **Next meeting is April 16th at 9:00 a.m.**