

**Bruton Memorial Library
Library Board Minutes
January 15, 2015**

Members present: Jim Chancey, Michelle Monteleon, Sue Mitchel, Tom Thoeni, John Smik, David Sollenberger, and Interim Director Felix Haynes

Regrets: Mildred Dawson

Guest: Mike Herr, City Manager

- I. **Call to Order**

The meeting was called to order at 9:06am by Chair, Jim Chancey.
- II. **Discussion with City Manager – Economic Development**

City Manager, Mike Herr, addressed the Board concerning the Library's role in the economic development of Plant City. The Library's contribution to quality of life and a literate workforce were discussed. Ideas presented included offering services to local businesses and having a librarian focus on marketing and research of economic development.
- III. **Presentations from the Public**

None
- IV. **Reading and approval of previous meeting minutes**

The minutes for the December meeting were approved as amended.
- V. **Committee Reports**

None
- VI. **Library Director Report**
 - a. **Financial Report**

E-rate: Fully approved for this year, and still working with Bright House on consistent billing.
 - b. **Monthly report**
 - i. Director Search: Tonda Morris has accepted the position.
 - ii. RFID Project: 4-6 weeks for a decision from the County on the vendor.
 - iii. Three vacancies are being advertised: Young Adult Librarian, and two library assistant positions.
 - iv. Circulation statistics are down, but reference assistance continues to increase.
- VII. **Unfinished Business**

None
- VIII. **New Business**

Plan discussed for the transition from interim library director, Felix Haynes, to the new library director, Tonda Morris.
- IX. **Adjourn**

a. The meeting was adjourned at 10:13am. **Next meeting is February 19 at 9:00 am**