

Bruton Memorial Library
Library Board Minutes
January 16, 2013

Members present: Jim Chancey, Tom Thoeni, Michelle Monteleon, John Smik, Mildred Dawson, Sue Mitchel, and Library Director Anne Haywood.

I. Call to Order

The meeting was called to order at 9am by Chair, Jim Chancey.

II. Reading and Approval of previous meeting minutes

The amended minutes for the October and November meetings were approved.

The minutes for the December meeting were also approved.

III. Director's Financial Report of the Library

- a. "Leased Books" budget statistics inaccurate. The charge should have come out of "Books and AV Materials".
- b. Other spending on track.

IV. Library Director Report

- a. Monthly report: Circulation down slightly. Number of programs, program attendance, internet/pc use, and volunteers continue in an upward trend. Some program categories have changed since the previous year's report, so the previous year contains zeroes for new program categories.
- b. Marketing: The Library has applied for a Gates grant to "Geek Your Library". A presentation of the plan will be presented to the library staff during RFID tagging training. The purpose of the plan is to raise awareness of the Library, which in turn raises awareness of the financial needs of the Library. The Board expressed support for the plan.
- c. Technology: The Library plans to proceed with self-checkout even though the County's project is on hold until next FY. ITS charges still need to be clarified. An update will be provided at the HCPLC Coop Meeting February 17th. The Library has received an E-Rate proposal from Verizon for bandwidth expansion.
- d. Tax forms are delayed, but planning is going forward and information going out.
- e. Friends of the Library: The Friends spring book sale will be January 31st-February 1st. "A Land Remembered" program is set for February 11th. The Friends newsletter will go out prior to the book sale. Ways and Means Committee Chair still needed.

V. Committee Reports

- a. Planning:
 - i. The Planning Committee is in the process of developing a survey. The goal is to pull in non-users by taking the survey to them.

- ii. The Planning Committee viewed a webinar on the future of libraries. Several ideas emerged from the webinar, such as libraries as change-makers, utilizing Big Data, the future of collections, and locally created content.

b. Policy: Bylaws revisions accepted.

VI. Unfinished Business

Foundation: Jim asked for direction from the Board. After some discussion, it was decided Jim would try to invite a speaker to present to the Board on the topic.

VII. New Business

Scott Toler resigned his position on the Board. Michelle will resume her position as Secretary until a new Board member is selected.

VIII. Adjourn

The meeting was adjourned at 10:33am. **Next meeting is February 20th at 9:00 am.**