

Bruton Memorial Library
Library Board Minutes
May 15, 2014

Members present: Jim Chancey, Tom Thoeni, Michelle Monteleon, John Smik, Mildred Dawson, David Sollenberger, ~~Sue Mitchel~~, and Library Director, Anne Haywood.

- I. Call to Order**

The meeting was called to order at 9:04am by Chair, Jim Chancey.
- II. Presentations from the public**

None
- III. Reading and approval of previous meeting minutes**

The minutes for the April meeting were approved as amended.
- IV. Director's Financial Report of the Library**

"Water, Sewer, and Sanitation Services" line fixed allowing for more accurate budgeting next FY. State Aid funds received and divided into two lines for tracking.
- V. Library Director Report**
 - a. Monthly report: April 2013 statistics estimated due to Polaris switchover. "Library Cards Issued" equals new cards issued. Programming down due to being down a librarian. Computer use stable. County-wide statistical re-port will be presented at the next Board meeting. Children's summer program flyers are available.
 - b. Technology: RFID tagging nearly complete. Systems are being explored and a decision will be made by the end of the current FY. The eighteen new computers being provided through ITS will have smaller chassis to take up less space.
 - c. Personnel: Six interviews are scheduled for the vacant Youth Services Librarian position.
 - d. Maintenance: Air conditioning needs to be repaired – out for bid.
 - e. Other: Anne reported on her experiences at the 2014 FLA Annual Conference.
- VI. Committee Reports**
 - a. Planning: Compiling of information from surveys and staff has begun. Ideas and perceived needs in the following four areas will likely be the focus for strategic planning over the next three years:
 - i. Economic development
 - ii. Community – building and outreach
 - iii. Technology
 - iv. Discovery and creation
 - b. Policy: None
- VII. Unfinished Business**
 - a. Friends of the Library: Felix Haynes has been exploring ideas with community leaders to determine the direction of the Friends group as a supporter of library and community needs.