

Bruton Memorial Library
Library Board Minutes
February 21, 2013

Members present: Tom Thoeni, Michelle Monteleon, John Smik, Sue Mitchell, Mildred Dawson, and Library Director Anne Haywood.

I. Call to Order

The meeting was called to order at 9am by Chairman, Tom Thoeni.

II. Reading and Approval of previous meeting minutes

The minutes for the January 17 meeting were read and accepted.

III. Director's Financial Report of the Library

No financial report.

IV. Library Director Report

- a. Monthly report: Circulation down across the board; periodicals usage and reference services continue to increase; income tax assistance very popular; 15 families regularly attend PrimeTime.
- b. Facilities: New landscaping contract starts next month; bathroom grout to be painted.
- c. Other: Danielle has returned at 20 hrs. per week; Kerri Arbuthnot resigned; RFID tagging can begin, equipment likely won't be available until next year; new data is being collected for the City/County cooperative study.
- d. Friends of the Library: Book Sale brought in \$1600.

V. Committee Reports

- a. Policy:
 - i. Revised Fax Policy approved.
 - ii. Revised Fine and Fee Schedule approved.
 - iii. Revised Code of Conduct approved.
- b. Planning: recent Pew report on library use indicates libraries provide primary internet service for those individuals/families that do not have internet service at home. Usage for children also remains consistent. Report covered several topics which may be useful for planning. The Library will host a visioning session on March 23rd, key stakeholders are invited. Strategic plan needs to be updated to apply for State Aid next year.

VI. Unfinished Business

None

VII. New Business

- a. None

VIII. Adjourn

The meeting was adjourned at 9:32am. **Next meeting is March 21 at 9:00 am.**