

CITY MANAGER'S REPORT

APRIL 19, 2007

FOR CITY COMMISSION MEETING APRIL 23, 2007

1. WORKSHOP

Monday's workshop at 4:30 p.m. will be conducted by the Planning Commission on the subject of Vision Hillsborough County. A booklet has been prepared for and furnished with the Agenda materials for your prior review and use during the Vision Hillsborough County exercise. The booklet includes information about example future growth scenarios developed for the County and instructions and reference materials required for the interactive exercise portion of the presentation.

2. LAPTOP PURCHASES

I have approved the expenditure of funds totaling more than \$15,000 for the police department to purchase new laptop computers. These computers will be used by officers in the field for communicating with the Computer Aided Dispatching system, running queries on persons, articles, tags, and other property, and for generating offense and incident reports. The laptop computers and related 3-year warranties are being purchased from Super Warehouse GOV, at a total cost of \$22,469.86.

I have also authorized two related purchases, as follows: 15 copies of Microsoft Office 2007 from Software House International, at a total cost of \$4,340.25; and, 15 Lind 12-volt power adapters from Insight Public Sector at a total cost of \$1,319.85.

Funding for these purchases is allocated in the police department's current fiscal year budget.

3. HISPANIC HERITAGE CELEBRATION MEETING

In response to Commissioner Mathis's request that staff look into celebrating diversity with an event for the Hispanic community during the month of October, Anne Haywood, Jack Holland, and Jim McDaniel met with local Hispanic citizens on Monday, April 16, to determine interest in such an event. Gracie Cardenas and Greg Bergos felt that it would be a great event for Plant City and would easily attract over 5,000 people. It was suggested that the event be held at Plant City Stadium on a Sunday afternoon during October between 1:00 p.m. and 8:00 p.m. It was felt that the event should feature various elements of Hispanic culture including live music, dance groups, radio personalities, food, and arts and crafts. A follow-up meeting is scheduled on Monday, April 30, at 7:00 p.m. at the Bruton Memorial Library to formalize plans for the event.

4. **LIBRARY SURPLUS**

In an effort to streamline services and make room for customers to use the library more comfortably, the Library Department desires to discard some worn out and surplus items, including furniture and shelving. Included in this surplus is the wooden shelving in the old Florida Room, an old card catalog, drawers from the old circulation desk, metal shelving, a worn sofa and other items. The Library wishes to donate these items to the Friends of the Bruton Memorial Library who will sell them to raise funds to benefit the Library. I have approved their donations to the Friends. The sale will take place in the Mary Noel Moody Community Room during the Library's Makeover.

5. **SPOONER DRIVE**

In follow up to Spooner Drive speeding concerns, Sgt. Peterson made contact with Brian Reed. Based upon their conversation, the following actions were taken:

- Special Watch filed for the speeding complaints so all zone officers are aware;
- Spoke with Don Rainard re speed logging on the portion of Spooner in question. This can't be done due to the unpaved nature of the roadway surface;
- PCPD's Traffic Management Unit has been tasked with checking the area on the days and times associated with the violations;
- PCPD's speed trailer has been assigned to the area;
- Contact was attempted with the suspected violators, but met with negative results;
- 04/12/2007, Officer Chad Rader monitored traffic on Spooner Drive from 4:30 – 5:30 PM, clocking seven vehicles. The highest recorded speed was 15 MPH.

6. **LCD MONITORS FOR SADYE GIBBS MARTIN AUDITORIUM**

Orders were placed on April 16, 2007 for two 46-inch LCD monitors and installation. Monitors cost is \$6,946.52 and installation \$2,670.00 for a total of \$9,616.52. MIS estimates installation to be completed in early May.

7. **EMPLOYEE RECOGNITION**

- **Officer Matthew Combs** – In recognition of his self-initiated traffic stop resulting in the arrest of a suspect wanted in numerous copper thefts in Plant City and Hillsborough County.

8. STRAWBERRY EXPRESS TRANSIT SERVICE-MONTHLY PERFORMANCE REPORT – MARCH 2007

	March 2007	February 2007	March 2006	Current Fiscal Year 10/1/06 - 3/30/07	Previous Fiscal Year 10/1/05 - 3/30/06
Number Days of Service	23	20	23	125	125
RIDERSHIP					
Daily Riders	5,426	3,189	3,390	22,947	14,943
Group Riders	64	42	102	266	496
Paratransit Riders	48	41	31	252	205
Total Riders	5,538	3,272	3,523	23,465	15,644
Average Daily Riders	241	164	153	188	125
Revenue Miles	5,100	4,435	5,100	27,692	27,665
Passengers per Mile	1.06	.74	0.69	.83	.57
Revenue Hours	368	320	368	1,998	1,996
Passengers per Hour	14.74	10.23	9.57	11.48	7.84
REVENUE					
Daily Fares	935.38	1,033.21	634.06	6,166.19	5,941.56
Monthly Passes	105.00	75.00	330.00	585.00	420.00
Paratransit Coupons	120.00	150.00	420.00	780.00	690.00
Total Revenue	1,160.38	1,258.21	1,384.06	7,531.19	7,051.56
Average Daily Revenue	50.45	62.91	60.18	59.76	57.33

During the month of March, 14.74 passengers were transported per hour of revenue service. For the current fiscal year, the average is 11.48 passengers per hour. During the same period last year, 9.57 passengers per hour were transported during the month of March and the average for the fiscal year was 7.84 passengers per hour.

Free rides were provided during the week of the Strawberry Festival, from March 5th to 10th, to help promote the transit service. A total of 2,829 passenger trips were taken during this promotional period. This equated to 29.47 passengers being transported per hour of service. Last year, a total of 1,017 trips were taken during this promotional period. This equated to 10.82 passengers being transported per hour.

Note: Based upon the recommendations of staff of HART and the Citrus Connection, a benchmark of ten passengers per hour with a 5% annual growth has been targeted for the local transit service.

9. MONTHLY REPORT ON PURCHASES

Local Area Purchases

Invoices Charged in March, 2007	<u>Number</u>
\$531,844	808
Year to-Date (10/01/06 thru 3/31/07)	
\$2,855,057	4,569

Out Of Local Area Purchases

Invoices Charged in March, 2007	<u>Number</u>
\$568,796	630
Year to-Date (10/01/06 thru 3/31/07)	
\$3,985,862	3,242

10. DEPARTMENTAL MONTHLY REPORTS

BUILDING DIVISION PERMITS

<u>Month of March</u>		<u>Year To Date</u>	
<u>2007</u>	<u>2006</u>	<u>2007</u>	<u>2006</u>
\$8,124,252	\$6,517,354	\$46,255,606	\$42,965,831

FIRE RESCUE FOR MARCH

	<u>2007</u>	<u>2006</u>
Total Calls	412	438
Structure Fires	4	3
Total Fires	22	30
Fire Loss	\$2,600	\$840
Rescue & EMS Incidents	296	310
BLS Transports	143	121

POLICE DEPARTMENT FOR MARCH

	<u>2007</u>	<u>2006</u>
Docket Charges	1,122	1,326
Complaints Investigated	5,997	6,677
Accidents Investigated	148	165
Miles Patrolled	63,380	68,591

CODE INSPECTION REPORT FOR MARCH

<u>MATTER</u>	<u>CURRENT MONTH NO.</u>	<u>PREVIOUS YEAR SAME MONTH NO.</u>
Weed Letters	14	2
Lots Mowed	3	1
Code Letters (Junk, Litter, Trash, Auto/Parts, etc.)	18	11
Cases Before the Code Enforcement Board	5	0
Buildings to be Demolished	2	8
Condemned Buildings	1	1
Miscellaneous/Code Inspections (Trash & debris, signs, abandoned vehicles, tags no permit, pools, commercial vehicles in residential areas, follow up on violations, etc.)	<u>460</u>	<u>367</u>
GRAND TOTAL-----	503	390

GENERAL SERVICES DIVISION FOR MARCH

	<u>SERVICES</u>
Building Repairs	118
Furniture Manufactured	2
Lock Smith - Keys Cut	46
Lock Smith - Lock Repairs and Installations	46
Maintenance Call Outs (After Hours)	4
New Construction	2
TOTAL SERVICES	218
Preventive Maintenance	31.0

General Services Division reports the completed services above for March, 2007.

LIBRARY DEPARTMENT FOR MARCH

<u>Information Service</u>		<u>Library Programs</u>	
Reference Services	8,528	27 Programs	
Internet/PC Users	7,730	571 Attending	
<u>Circulation</u>		<u>Meeting Room Use</u>	
March 2006	31,474	34 Groups	
March 2007	32,898	999 Audience	
<u>Patron Registration</u>		<u>Library Attendance</u>	
March 2007	234	27,899	