



CITY MANAGER REPORT

FOR CITY COMMISSION MEETING JANUARY 23, 2017

1. USFTFL National Championships

On January 13-15, the United States Flag & Touch Football League held their National Championships at Ellis-Methvin Park and the Otis M. Andrews Sports Complex. Over the three day period, 440 teams from all across the United States as well as Canada, Mexico, Bahamas and Cayman Islands, competed in 33 different age/gender/style categories, playing 898 games on 28 fields. Included were 37 teams in youth groups from 5 to 14 years old. Teams were housed throughout the Hillsborough County area.

After many years in Osceola County, this tournament was introduced to Plant City by the Tampa Bay Sports Commission (TBSC), the Visit Tampa Bay sports marketing organization. This was their second year playing in Plant City. According to the TBSC, an estimated 15,000 participants and spectators visited Plant City for the event. This brings a lot of business to not only our hotels, but also to our restaurants, grocers, convenience stores and other local businesses.

Internally, the Recreation & Parks Department provides support for the event. Recreation Assistant Program Manager Tim Hanlon schedules all field rentals and is the liaison between the TBSC and the City. Recreation's Danny Smith is our onsite representative, coordinating with the event organizers to ensure any day-to-day needs or problems are resolved. The Parks Division Mike E. Sansone/Otis M. Andrews/Ellis-Methvin Crew (Foreman Felipe Lugo and Groundskeepers Lowell Washington, Eufemia Simon, Luis Contreras, Victor Amezquita, Fernando Salmeron, Nestor Torres and Salvador Arce) is responsible for laying out the fields, painting the lines and ensuring the overall facility is set-up and ready for the event. During the event, they continuously maintain restrooms and trash patrols throughout the event as well as any needed re-painting of lines as the event progresses toward the championship games.

Additionally, General Services provided field lighting and other facility assistance, Solid Waste supplied timely dumpster servicing and Police had ten event-contracted extra duty officers each day working during the event's 40+ hours of field use.

2. Employee Recognition

Captain Jerry Stwan, Police Department – Deborah Haynes, Tampa Bay Posse, wrote on January 16, “*The Tampa Bay Posse will like to thank you and the Plant City Police Department for accommodating our involvement in the Plant City MLK parade on Saturday, January 14, 2017. Captain Stwan’s leadership and the police officers’ professionalism and attention to detail far exceeded our expectations. Each posse member was impressed, appreciative and very thankful for the smooth transition from the exit off I-4 to our being escorted to the parade site.*”

3. Monthly Report on Purchases

Local Area Purchases

Invoices Charged in December, 2016	<u>Number</u>
\$ 12,099	121
Year-to-Date (10/01/16 thru 9/30/17)	
\$ 83,379	292

Out of Local Area Purchases

Invoices Charged in December, 2016	<u>Number</u>
\$ 476,229	313
Year-to-Date (10/01/16 thru 9/30/17)	
\$ 1,194,933	753

Purchase Orders/Contracts \$25,001 - \$50,000

PO/Contract	Amount	Date	Vendor	Description	Department/ Division
17001048	\$33,271	12/01/16	Applied Sciences Cons.	Westside Canal Improvements	Engineering
17001061	\$32,600	12/01/16	USA Services of Florida, Inc.	Street Sweeping	Streets/ Stormwater/ Traffic
17001092	\$25,996	12/02/16	Hub City Ford	One Half Ton 4x4 PU Ext Cab	General Services
17001239	\$48,035	12/12/16	Innovative Metering Sol.	AMR Water Meters	Utilities Maintenance

4. Departmental Monthly Reports – December

<i>Police</i>	<u>2016</u>	<u>2015</u>
Docket Charges	814	804
Complaints Investigated	7,420	7,801
Accidents Investigated	160	125
Miles Patrolled	63,397	59,851

<i>Fire Rescue</i>	<u>2016</u>	<u>2015</u>
Total Calls	402	407
Structure Fires	9	2
Total Fires	20	8
Fire Loss	\$193,900	\$5,000
Rescue & EMS Incidents	306	288
EMS Transports	254	239
	ALS - 98	146
	BLS - 156	93

General Services

Building Repairs	151
Furniture Manufactured/Repaired	17
Locksmithing – Key Cuts	34
Locksmithing – Lock Repairs and Installations	9
Fuel Keys made for Fuel Master	11
Maintenance Call Outs (After Hours)	1
New Construction/Renovation	0
Welding Fabrication	38
Total Services	261
Preventative Maintenance	72

Library

Information Service

Information Services	8,394
Internet/PC Users	2,863

Library Programs

Programs	35
Attending	408

Circulation

December 2016	17,213
December 2015	19,763

Meeting Spaces

Groups	109
Audience	395

New Library Cards

December 2016	180
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Library Attendance 12,547